

Report of Executive Decisions

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This report is submitted for information and summarises decisions taken by the District Executive and Portfolio Holders since the last meeting of Council in November 2017. The decisions are set out in the attached Appendix.

Members are invited to ask any questions of the Portfolio Holders.

Background Papers

All Published

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Appendix

Portfolio	Subject	Decision	Taken By	Date
Environment & Economic Development	Somerset Waste Partnership Annual Report and Draft Business Plan 2018 - 2023	<p>District Executive:-</p> <p>a. Approved the Somerset Waste Partnership's Draft Business Plan 2018-23, in particular the proposed approach to the procurement of a new collection contract as set out in the report.</p> <p>b. Noted that, in line with their delegated authority and in order to implement Recycle More as requested by partners, Somerset Waste Board have agreed with Kier to bring forward the expiry date of the current collection contract from September 2021 to 27 March 2020.</p> <p>c. Approved the projected budget for 2018/19 subject to the comments in section 7 of the SWP Business plan relating to the finalisation of the budget.</p>	District Executive	07/12/17
Strategic Planning (Place Making)	Community Infrastructure Levy - Guidance and Governance	<p>District Executive noted the contents of the report and endorsed the Community Infrastructure Levy governance structure suggested and agreed to the:-</p> <p>a. production of an annual CIL report to District Executive Committee that along with an updated Regulation 123 list identifying the key projects.</p> <p>b. production of an infrastructure Business Plan that will provide further detail on the individual infrastructure projects.</p> <p>c. delegation to the Local Development Scheme Board consideration of applications from services or external bodies for infrastructure funding against the Infrastructure Business Plan.</p>	District Executive	07/12/17
Property, Climate Change & Income Regeneration	SSDC Review of Operational Office Accommodation	<p>District Executive agreed to:-</p> <p>a. note the findings and recommendations in the David Lock Associates report – SSDC Review of Operational Office Accommodation November 2017 attached in Appendix 1.</p> <p>b. the principle that there is surplus office accommodation for council operational requirements at present and this will increase further post Transformation,</p>	District Executive	07/12/17

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		<p>and that the Council should therefore seek to rationalise operational property or seek alternative commercial or strategic use for it.</p> <p>c. task the Members Leadership & Development Project Group (Locality Working) to consider the report recommendations made in regard to Area Offices with input from Area Development Officers lead by the Locality Manager and report back to District Executive in February 2018 with findings and recommendations in respect of office/building requirements to meet the new model of delivery.</p> <p>d. task the Commercial Property, Land and Development Manager in consultation with the Portfolio Holder for Property Services and Leader of Council with undertaking a full feasibility study to be funded through One Public Estate budget for the future council Head Quarters office to be located at Petters Way, and brought back to District Executive with findings and recommendations by February 2018.</p>		
Strategic Planning (Place Making)	The Wincanton Neighbourhood Plan Referendum	<p>District Executive:-</p> <p>a. agreed to the Examiner's report and recommendations for Proposed Modifications to the Wincanton Neighbourhood Plan.</p> <p>b. agreed to the Council organising a referendum for local people on the Electoral Register as to whether they want South Somerset District Council to use the Neighbourhood Plan for Wincanton to help it decide planning applications in the neighbourhood area.</p> <p>c. delegated responsibility to the Director for Service Delivery in consultation with the Portfolio Holder for Strategic Planning to make any final minor text amendments to the Neighbourhood Plan, in agreement with Wincanton Town Council and the Neighbourhood Plan Steering Group.</p>	District Executive	07/12/17
Strategy & Policy	Corporate Performance and Complaints Monitoring Report 2017/18: 2nd	District Executive noted the Corporate Performance and Complaints Monitoring Report 2017/18: 2nd Quarter report.	District Executive	07/12/17

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	Quarter			
Environment & Economic Development	Purchase of land adjoining Boden Street Car Park, Chard	District Executive approved the purchase of the plot of land (adjoining Boden Street Car Park, Chard) at a cost of £51,000 as indicated in the report, to be funded from the useable capital receipts reserve.	District Executive	07/12/17
Area South Chairman Environment & Economic Development	Yeovil Refresh – Delivery Arrangements	District Executive:- a. noted the progress so far of the Yeovil Refresh Project. b. approved the draft Refresh document for consultation in early 2018. c. agreed the allocation of £185,000 from the Infrastructure Reserve to fund the appointment of a Programme Manager to manage the delivery phases of regeneration projects identified. This post would be time-limited and sit outside the Transformation Process. d. noted that Area South Committee would be asked to consider reallocation of a proportion of the various reserves identified in section 10 to support a programme of activities associated with the Yeovil Refresh. e. noted that commercially generated returns derived from capital receipts from development projects in Yeovil would be returned to the council's capital reserve. The reserve can be accessed to support further projects through a business case made to the District Executive Committee.	District Executive	07/12/17
Leisure, Culture & Well-being	Westlands Revised Business Plan	That the District Executive approved the updated Business Plan for Westlands, (confidential appendix – circulated under separate cover) and agreed to include the additional subsidy in years 2 and 3 of the financial forecasts, as summarised in paragraph 40, within the Council's Medium Term Financial Plan, noting that the underlying subsidy was projected to reduce in subsequent years.	District Executive	07/12/17
Strategy and Policy	Heart of the South West (HotSW) – Joint Committee	This report appears elsewhere in the Council Agenda	District Executive	04/01/18
Finance and Legal Services	Council Tax Support Scheme 2018/19	This report appears elsewhere in the Council Agenda	District Executive	04/01/18

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Environment & Economic Development	SSDC Transformation Programme – Progress Report	District Executive noted and commented on the report.	District Executive	04/01/18
Finance and Legal Services	Annual review of the Regulation of Investigatory Powers Act 2000 (RIPA)	District Executive: a. noted the Council's use of RIPA powers; b. approved and adopted the revised Regulation of Investigatory Powers Act 2000 Policy and Procedures attached at Appendix A along with the new Using Social Media and Networking Sites in Investigations Policy (Appendix 5); c. appointed the Director of Service Delivery as Senior Responsible Officer and amendments to authorising officers were noted.	District Executive	04/01/18
Finance and Legal Services	2018/19 Draft Budget and Medium Term Financial Plan Update	District Executive: a. Noted the current estimates and next steps in respect of the draft Medium Term Financial Plan and Capital Programme. b. Approved in principle the changes to budget estimates in respect of pressures and savings included within the report (paras 16).	District Executive	04/01/18
Area South Chairman	Yeovil Street Markets	That District Executive:- a. agreed to remove the current income target for Yeovil's markets of £39,020 from 2018/19 as SSDC will no longer be receiving a direct income from market traders. This will be covered within the provision for unavoidable loss as detailed in the financial implications. b. agreed to retain the annual markets budget of £20,000 for 2018/19 only to allow the new market operator/partner to successfully establish. Thereafter the future of Yeovil Street Markets will be an Area South Committee issue in discussion with other stakeholders.	District Executive	04/01/18